

Statement of Residential Principles and Practice

1. Purpose

This statement sets out Shuttleworth College's residential principles and practices in accordance with Standard 1 of the National Minimum Care Standards for Residential Further Education Colleges.

It outlines how the College organises, manages, and supports its residential provision to ensure a safe, inclusive, and supportive living environment for all students. The statement is available to all students, parents, and staff, and is implemented consistently across practice.

2. Residential Principles

Shuttleworth College will:

- Provide a safe, secure, and welcoming environment for all students and staff who live at or visit the College, in line with the College's Safeguarding, Health & Safety, and Equality policies.
- Ensure that all residential provision operates within the principles of fairness, equality, and inclusion, respecting the rights, beliefs, and identities of all residents.
- Support students to develop independence, personal responsibility, and resilience through structured residential life and learning experiences.
- Maintain a high standard of accommodation, welfare, and supervision that promotes student wellbeing and academic success.

3. Admissions and Allocation of Accommodation

3.1 Admissions Policy

- Residential accommodation is available to students whose attendance or study pattern requires on-site living, and who are enrolled on a full-time programme of study at Shuttleworth College.
- Priority is given to students whose course commitments, travel distance, or welfare circumstances make daily travel impractical. This is measured by distance from a bus route.
- All applications are reviewed in line with safeguarding, welfare, and operational capacity considerations to ensure placements are allocated fairly and appropriately.
- The College's full Accommodation Allocation Policy is available on the Shuttleworth College website and provides detailed information about eligibility, allocation criteria, and appeals procedures.

3.2 Allocation of Rooms

- Rooms are allocated fairly and transparently, considering age, gender, support needs, and course requirements.
- Students under 18 are accommodated separately from adult residents and are also separated by gender. Individual consideration will be given to students where necessary and on a case-by-case basis.
- Requests for specific rooms or room changes can be made through the Halls of Residence Tutor and will be considered on a case-by-case basis.

4. Nature and Organisation of Accommodation

- The College provides on-site halls of residence consisting of single occupancy rooms with access to shared communal spaces, kitchen areas, and welfare facilities.
- Residential staff are present or on call 24 hours a day during term time.
- Health and safety standards are maintained through regular audits, risk assessments, and checks.

5. Supervision, Welfare and Support

5.1 Supervision

- Students are expected to live independently and responsibly within the residential community, developing life skills and self-management in preparation for adulthood.
- Two wardens are on duty outside of college hours whenever under-18s are in residence. They provide visible supervision through regular patrols, welfare checks, and by maintaining a presence across the accommodation.
- Wardens are not with students 24/7, as residents are expected to manage their own routines; however, they are available for advice and assistance and respond promptly to any concerns or incidents.
- Residential Staff receive regular and appropriate continuing professional development (CPD), including safeguarding, first aid, and mental health awareness.
- A duty warden is on site every evening and overnight, and a member of the Residential team or, the Residential Manager is always on call to provide additional support or respond to emergencies.

5.2 Welfare and Support

- All residential students have access to welfare services including Student Participation and Development, Safeguarding, Learning Support, and wellbeing teams.
- The College maintains confidentiality within safeguarding boundaries and ensures all staff understand their duty of care.
- Any incidents or concerns are recorded, reviewed, and addressed fairly under college procedures.

6. Health, Safety, and Wellbeing

- All accommodation meets statutory Health & Safety requirements, including fire safety, electrical testing, and risk management.
- Maintenance and repair requests are completed promptly by the Estates team.
- The College promotes healthy and responsible lifestyle choices, delivering information on wellbeing, mental health, and substance awareness.
- The spiritual, cultural, dietary, and linguistic needs of students are respected and supported, including the provision of suitable meals and spaces for reflection or worship.

7. Enrichment and Community Life

- The College delivers a comprehensive enrichment programme for residents, including sports, social, and wellbeing events, to promote engagement, confidence, and community.
- Wardens, Residential staff, and Student Life Representatives work collaboratively to organise a calendar of recreational and social activities, encouraging participation, inclusion, and a sense of community within the halls of residence.
- The College actively seeks and responds to student feedback through surveys, residents' meetings, and the Student Voice system to continuously improve the residential experience.

8. Communication and Parental Engagement

- The College maintains effective, regular communication with parents and guardians of under-18 students, sharing relevant updates and welfare information where appropriate.
- Staff liaise closely with teaching, support, and safeguarding teams to ensure joined-up pastoral care.

9. Quality Assurance and Continuous Improvement

- The residential provision is reviewed annually through self-assessment reports, operational planning, and compliance audits against the National Minimum Care Standards and the Ofsted Framework.
- Findings inform improvement actions and are monitored through the organisation's quality review cycle.
- The College is committed to continuous improvement, transparency, and accountability in all aspects of its residential operation.

Date: October 2025

Next Review: July 2026