

Progression Policy

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Link to TBCG Strategic Plan	<p>Strategic Objectives to 2027</p> <p>(2) To achieve consistent standards of educational excellence by making quality of education our top priority.</p> <p>(3) To expand higher education, T Levels and our academic programmes.</p> <p>(5) To provide a better, more comprehensive service to employers and respond to changes in the way people work and learn.</p>
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1. INTRODUCTION

The Bedford College Group intent is to progress learners by being able to make informed choices to achieve their intended destination, enhance their personal and professional development during their time with the College, and their opportunities for the future.

The Progression strategy sets out the eligibility for further education full-time learners to fast-track their progression on to the next level of their chosen programme (up to and including Level 3). It applies to all learners studying at one of the following colleges which are part of The Bedford College Group (TBCG): Bedford College, The Bedford Sixth Form, National College for Motorsport, Shuttleworth College, Tresham College, CBC and the Corby Sixth Form.

2. DEFINITION AND SCOPE

If a learner completes a full-time programme of study at one level, they will be guaranteed a place on the programme for that subject, at the next level or where able to be facilitated, on any programme in a different subject run by TBCG at the next level, subject to the successful completion of their study programme.

3. CONTEXT

We aim to guarantee progression on to any programme at the next level. However, in some cases this is not possible without some additional qualifications or skills, for example:

Some occupational skills programmes at Level 3, such as Hairdressing, Hospitality, and Motor Vehicle, require learners to have Level 2 skills in that occupation. Should a learner wish to transfer to such programmes we will seek to fast-track them through the Level 2 qualification with a guaranteed Level 3 place subject to the successful completion of the Level 2 programme.

Some Level 2 and Level 3 programmes in technical areas, such as Engineering, require a higher level of maths or English skills than a learner may have acquired in their previous programme.

For progression to A Levels, learners must meet the minimum requirements for the particular subjects that they wish to study. For progression to T Level courses, learners who have successfully completed a level 2 in the relevant subject and GCSE in either maths and English with a prediction of achieving the other in November resits will progress to the T Level. Those who aspire to do a T level but need further development will be signposted to the Foundation T level.

For progression to our Higher Education courses all learners are expected to meet the UCAS tariff points for that level of study in the appropriate discipline. All learners who achieve a level 4 qualification will have the opportunity to automatically progress

to a level 5 qualification or from level 5 to level 6 (where a program is available at the college).

Returning Learners

Returning learners will be automatically enrolled onto the second year of the programme and learners choosing not to return will be provided with next steps careers advice and withdrawn following the appropriate process in Pro Solution.

Process

Where a study programme has been successfully completed, all learners will automatically be enrolled to the next level programme (or other programme where appropriate to do so), unless they request not to progress. The Director of Student Services (DSS) must authorise any refusal to progress to the next level, the Head of Department (HoD) will be required to attend a meeting with the DSS to discuss the rationale for the refusal, the DSS will then review the request and make a final decision.

Learners not progressing will be signposted by the curriculum HoD's of department and HoD's of student services to engage with an in-depth careers, advice and guidance meeting to look at alternative progression options.

4. LINK TO THE GROUP'S STRATEGIC PLAN

- To achieve consistent standards of educational excellence by making quality of education our top priority.
- To expand higher education, T Levels and our academic programmes.
- To provide a better, more comprehensive service to employers and respond to changes in the way people work and learn.

5. AIMS

- To increase the progression of every learner in the Group to improve their chances of success in employment or Higher Education.
- Learners will have the opportunity to a breadth of courses, at all levels, to meet their prior learning.

6. STRATEGY

Aim	Action	Responsibility
To increase the progression of every learner in the Group to	Fortnightly meeting with HoD's to track and monitor at risk learners,	DSS and HoD's and HoD's of Student

improve their chances of success in employment or Higher Education.	discuss support and interventions to support the learner HoD to create a support action plan for all Learner's at risk	Services – Fortnightly Meetings
Learners will have the opportunity to a breadth of courses, at all levels, available to meet their prior learning	DSS to meet with all HoD's to implement the strategy and the consequences of not implementing the strategy All learners to be informed of their entitlement to progress to the next level during tutorials	DSS – August 2024 HoD's of Student Services will check learners awareness through learner focus groups

8. RESPONSIBILITIES

The Group Director of Student Services is responsible for overseeing the implementation of this strategy and monitoring the progression with The Heads of Department to ensure it is adhered to.

9. MONITORING AND EVALUATION

The Hod's of Student Services will monitor compliance with the strategy by:

- Fortnightly meetings with HoD to monitor at risk learners
- Attend HoD's meetings
- Achieve 100% progression from Level 1 to Level 2
- Achieve 100% progression from Level 2 to Level 3
- 100% progression from year 1 to year 2 of a HND programme, Foundation Degree, or equivalent professional qualification.
- 100% progression to the next year of study for students on part time programmes.
- 100% of learners who's intended destination is to study higher qualifications to be able to progress without barriers.
- Improve Learner feedback

The Head of Enquiries and Admissions will produce a report showing the Level 1 to Level 2 and Level 2 to Level 3 progression outcome of each student.

10. LINK TO OTHER STRATEGIES AND POLICIES

Enrolment Policy
Admissions Policy

Talk don't Walk Policy

Equality and Diversity

The Bedford College Group is committed to the promotion and development of equality and diversity. We aim to provide a working and learning environment which values individuals equally regardless of age, disability, ethnic origin, gender, sexual orientation, marital status, religious belief or trade union membership.

This strategic approach will be implemented in accordance with our Equality and Diversity Policy and Single Equality Scheme, and the Study Programme provision will not be influenced by the learner's background or situation.